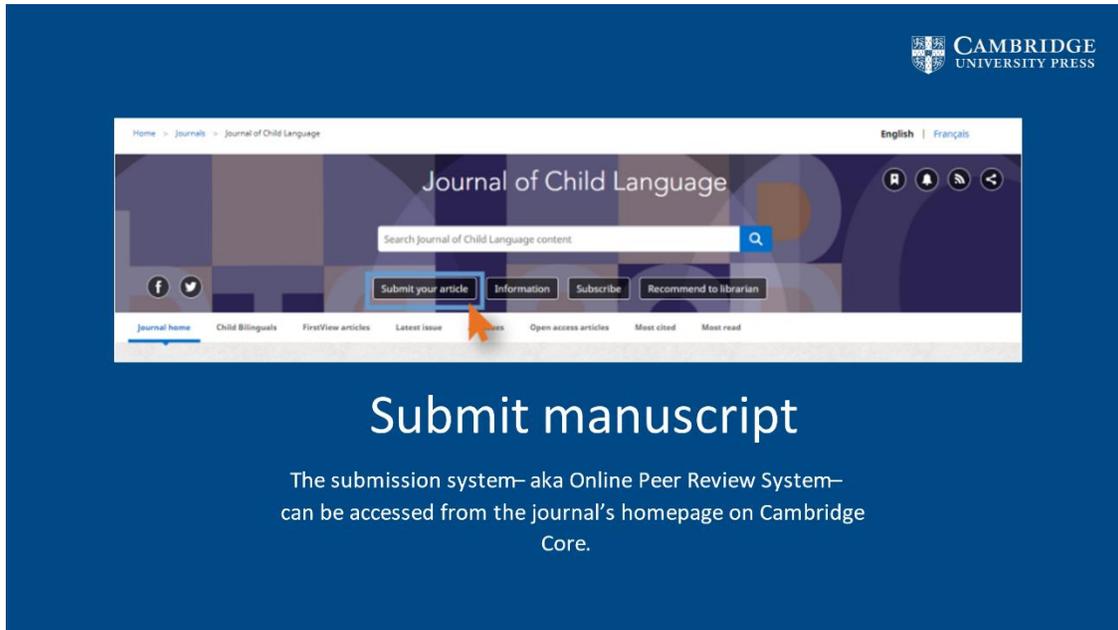


ขั้นตอนการส่งตีพิมพ์บทความ และการอนุมัติค่าตีพิมพ์บทความ (APC)
ในฐาน Cambridge Core ของมหาวิทยาลัยสงขลานครินทร์ ดังนี้

1. เลือกวารสารจาก Cambridge Core (ดูรายชื่อวารสารได้ที่ <https://kyl.psu.th/twzQ1>) จะมีปุ่มให้เลือก Submit Your Articles สามารถคลิกที่ Information เพื่อดูข้อมูลเพิ่มเติม หากอาจารย์สนใจตีพิมพ์เกี่ยวกับวารสารนั้น ๆ



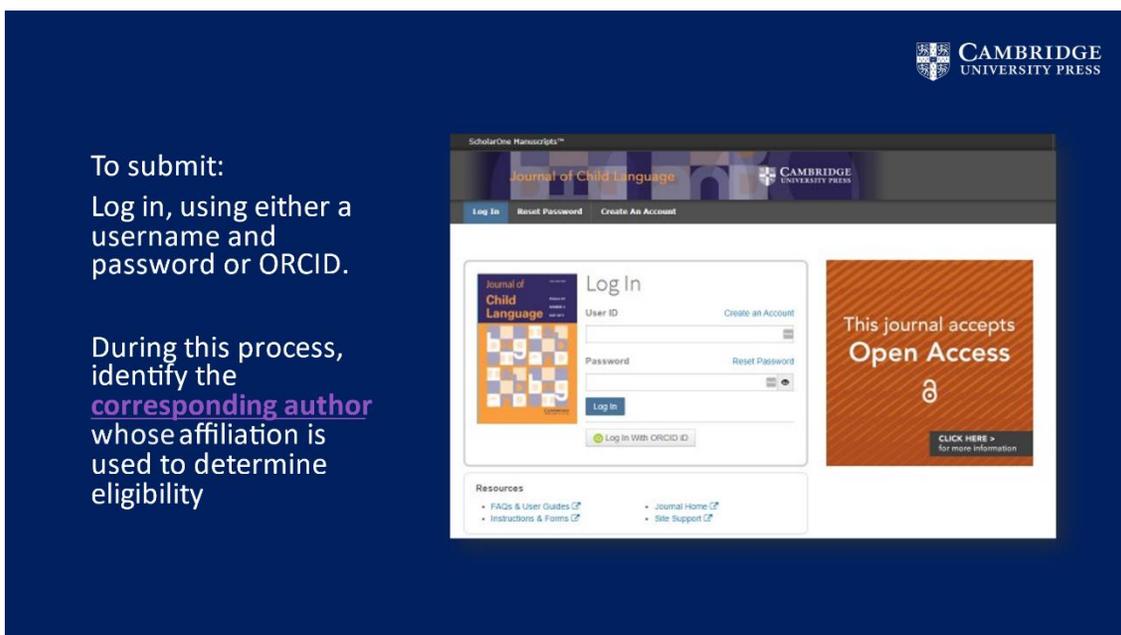
Submit manuscript

The submission system- aka Online Peer Review System- can be accessed from the journal's homepage on Cambridge Core.

2. คลิก Submit Articles แล้ว Cambridge Core จะพาออกไปหน้าเว็บใหม่ โดยอาจารย์จะต้อง Log In โดยใช้ Username/Password ด้วย ORCHID ID ซึ่งอาจารย์แต่ละท่านจะสามารถลงทะเบียนเลขประจำตัวนักวิจัย ได้โดยคลิกไปที่ “Create an Account”

*ORCHID ID คือเลขประจำตัวนักวิจัย

*GRID ID คือเลขของสถาบัน สามารถตรวจสอบได้จากเว็บ ror.org



To submit:
Log in, using either a username and password or ORCID.

During this process, identify the **corresponding author** whose affiliation is used to determine eligibility

3. ถัดมาจะเป็นขั้นตอนของ Peer Review ที่ทาง editor ของวารสารนั้น ๆ เป็นผู้ตรวจสอบและอนุมัติการตีพิมพ์บทความ



Peer review

Manuscript then proceeds through editorial and peer review

- Ensures submitted article is suitable for journal
- Ensures article is sound and accurate
- Alerts to errors
- Provides constructive feedback

Possible outcomes:

- Accepted without any change
- Revise and resubmit
- Paper rejected



4. เมื่อบทความนั้นได้รับการอนุมัติให้ตีพิมพ์แล้ว อาจารย์ท่านนั้น ๆ จะได้รับ email ดังตัวอย่างนี้ค่ะ จะเห็นว่ามีความแจ้งว่า

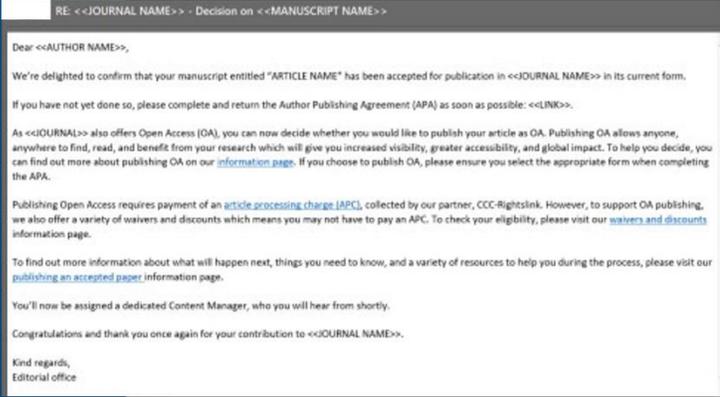
4.1 Articles Processing Charges (APC) ซึ่งบริษัท Rightslink เป็นผู้ดำเนินการให้

4.2 Waivers and discount อาจารย์จะสามารถตรวจสอบส่วนลด/ละเว้นค่าตีพิมพ์ได้หรือไม่



Acceptance

If an article is accepted, following the completion of any revisions required, authors will receive an acceptance email.



RE: <<JOURNAL NAME>> - Decision on <<MANUSCRIPT NAME>>

Dear <<AUTHOR NAME>>,

We're delighted to confirm that your manuscript entitled "ARTICLE NAME" has been accepted for publication in <<JOURNAL NAME>> in its current form.

If you have not yet done so, please complete and return the Author Publishing Agreement (APA) as soon as possible: <<LINK>>.

As <<JOURNAL>> also offers Open Access (OA), you can now decide whether you would like to publish your article as OA. Publishing OA allows anyone, anywhere to find, read, and benefit from your research which will give you increased visibility, greater accessibility, and global impact. To help you decide, you can find out more about publishing OA on our [information page](#). If you choose to publish OA, please ensure you select the appropriate form when completing the APA.

Publishing Open Access requires payment of an [article processing charge \(APC\)](#), collected by our partner, CCC-Rightslink. However, to support OA publishing, we also offer a variety of waivers and discounts which means you may not have to pay an APC. To check your eligibility, please visit our [waivers and discounts information page](#).

To find out more information about what will happen next, things you need to know, and a variety of resources to help you during the process, please visit our [publishing an accepted paper information page](#).

You'll now be assigned a dedicated Content Manager, who you will hear from shortly.

Congratulations and thank you once again for your contribution to <<JOURNAL NAME>>.

Kind regards,
Editorial office

5. ทางอาจารย์จะได้รับอีเมล เพื่กรอกเอกสาร “Author Publishing Agreement”

Acceptance

Receive email with link to complete author publishing agreement (license to publish form)

Complete Open Access agreement, select a creative commons licence and return to Content Manager (production contact)

Record created in production tracking system

The infographic features three circular icons on the right side: a paper plane, a document, and a gear.

Author publishing agreement

Before Cambridge University Press can publish a journal article (or any other journal content type) we need a signed licence to publish. To find the right form, start by considering whether or not your article will be published as open access or non-open access and then select the most appropriate option.

Open Access Articles

So that we have the necessary rights to publish your article, we ask you to grant a non-exclusive licence to publish. (We do not ask you to transfer your copyright to us. A non-exclusive licence means that the rights needed to publish the paper are granted to the journal owner on a non-exclusive basis and the ownership of the copyright remains unchanged. Select the correct form from the choice of two in the table below.

In open access there is a fundamental principle that contents should not only be accessible but also be freely reusable for the good of research and humanity. We comply with this principle by asking you to select, within your form, a Creative Commons licence. The CC licence you choose will determine how readers can use your article.

| Who are you and who owns the copyright? | Correct Forms | Who Signs? |
|---|---------------|-------------------------------|
| I am the sole author and I own the copyright in the article OR I am one of two or more authors and we jointly own the copyright in the article | | One author |
| I am the sole author and my employer (government or non-government) owns the copyright in the article OR I am one of two or more authors and one or more of our employers (government or non-government) jointly own the copyright in the article | | Each author and each employer |

6. ตัวอย่างขั้นตอนการกรอกข้อมูลออนไลน์ ใน “license publishing agreement” ส่วนตรงนี้ทางอาจารย์จะเป็นผู้ดำเนินการด้วยตนเอง

Improved digital licensing solution

Receive an information request form from onclad, pre-populated with information from submission system

Open Access publication and CC BY are preselected. Specific messaging to authors recognized as eligible under an institutional Open Access agreement.

Contract generated automatically and signature signed digitally

134 titles currently live

The infographic features three circular icons on the right side: a document with a checkmark, a checkmark, and a document with a checkmark.

Information Request from Cambridge University Press

Please complete this information request form. We will use the information you provide to prepare a publishing agreement for review and signature.
Please marked with an asterisk (*) are required.

Access Information

Confirm Open Access (OA) publication

Your article is eligible for publication on an OA basis at no cost to you thanks to an agreement between Cambridge University Press and your institution. Your article will therefore be published OA, unless you choose to decline OA publication below.

Open Access (freely available online)
 Decline Open Access (only available behind a subscription paywall)

Creative Commons Licence

Please confirm the Creative Commons licence under which the article should be published for Gold Open Access. Please note that your funder or institution may require you to select a particular licence, e.g. CC-BY. To find out more, please visit: www.cambridge.org/creative-commons

CC BY (Attribution)
 CC BY SA (Attribution - ShareAlike)
 CC BY NC (Attribution - NonCommercial)
 CC BY ND (Attribution - NoDerivatives)
 CC BY NC SA (Attribution - NonCommercial - ShareAlike)
 CC BY NC ND (Attribution - NonCommercial - NoDerivatives)

Article Processing Charge

Confirm the type of entity that will fund Open Access (OA) publication

OA publication usually incurs an article processing charge (APC). In this case, your article is eligible for funding by your institution. This means you can publish OA at no cost to you. If you have access to alternative funding, please select the relevant entity below.

My institution

7. ภาพตัวอย่างแสดงสรุปขั้นตอน Transaction การชำระเงินค่าตีพิมพ์บทความ ดังนี้

7.1 อาจารย์เซ็น Contract

7.2 บทความได้รับการบันทึกเรียบร้อย

7.3 บทความจะถูกส่งไปยัง Rightslink

7.4 ขั้นตอนการอนุมัติค่าตีพิมพ์บทความ (รูปกระปุกหมู) ทางห้องสมุดจะมีส่วนร่วมในการอนุมัติ

